



# University of Kota, Kota

M.B.S. Marg, Near Kabir Circle, Kota-324005 (Raj.)

Website: www.uok.ac.in

## Internal Quality Assurance Cell (IQAC) Meeting-18.12.2018

A meeting of the IQAC was held on 18.12.2018 at 3:00 p.m. in Room No. 11, First Floor, Vice Chancellor Secretariat, University of Kota, Kota. The meeting was chaired by Hon'ble Vice Chancellor, Prof. Neelima Singh, Chairman of the IQAC. Following were presented in the meeting:

Prof. N.K. Jaiman, Deptt. of Pure & Applied Physics, UOK	Director
Prof. Ashu Rani, Deptt. of Pure & Applied Chemistry, UOK	Member
Prof. Reena Dadhich, Deptt. of CSI, UOK	Member
Dr. Sandeep Singh Chauhan, Registrar, UOK	Member
Sh. Praveen Bhargava, Controller of Examinations, UOK	Member
Dr. M.L. Sahu, 11-A-11 Parijat Yojana, Mahaveer Nagar-III, Kota	External Member
Dr. Anita Sukhwai, Deptt. of Commerce & Management, UOK	Member
Dr. Bhawani Singh, Deptt. of Pure & Applied Chemistry, UOK	Member
Dr. Ghanshyam Sharma, Deptt. of Pure & Applied Physics, UOK	Member Secretary

Shri Aditya Jha, External Member could not attend the meeting. Director, IQAC welcomed the Hon'ble Chairman and the members of the IQAC. The agenda items were taken up and it was resolved as under:

**Agenda item no. 1:** To confirm the minutes of the IQAC meeting held on 01.02.2018.  
**Resolution** The minutes of the IQAC meeting held on 01.02.2018 were confirmed.

**Agenda item no. 2:** To discuss the Annual Quality Assurance Report (AQAR) which shall be presented by the AQAR Convener, Dr. Neelu Chauhan. The AQAR for the session 2017-18 was presented by the AQAR committee member, Dr. Pragya Dheer, Assistant Professor, Commerce & Management. Some modifications / corrections were suggested in the IQAC meeting. The AQAR committee shall prepare the report as per the suggestion(s) of the IQAC members so that it will be submitted to NAAC, Bengalure and uploaded on University website before 31 December, 2018. Since, the AQAR for the session 2018-19 is to be submitted in online mode only, the AQAR committee shall initiate the process of filling the data / information on NAAC portal so that the AQAR of the session 2018-19 can be submitted in the July, 2019.

**Agenda item no. 3:** To review the NAAC Peer Team report for quality improvements.  
**Resolution** Following points were resolved in the meeting:

- To implement the Choice Based Credit System (CBCS) in the PG courses running in the campus, one choice based / elective paper of credit 02 shall be prepared / located by the Departments. This

C. Sharma  
21.12.2018

J. V.  
21/12/18

M. S.  
21/12/18

paper shall include internal evaluation and interdisciplinary approach.

- For effective implementation of the feedback mechanism (from Students, teachers, employers, alumni and parents) and student satisfaction survey (SSS) on overall institutional performance, a committee may be constituted. The committee shall prepare the required formats and submit to IQAC.
- The University Science Instrumentation Centre (USIC) / Incubation Centre (IC) / Institutional Innovative Cell (IIC) shall be established in the campus in order to promote multidisciplinary research in the University.
- A Statistician may be appointed by the University.
- An Engineer may also be appointed for the maintenance of the sophisticated instruments available in the departmental laboratories.
- Health Centre may be created in the University. For this a letter may be sent to the State Government.
- International Students' Cell may be created in the University.

**Agenda item no. 4:** A proforma, which has been prepared for faculty profile is to be discussed.

**Resolution** The faculty profile format developed by the Academic and Administrative Audit (AAA) committee of the University shall be adopted to update the faculty data / informations annually.


**Agenda item no. 5:** Proper documentation of the activities organized by various departments / cells / offices in the session 2017-18.


**Resolution** The Department shall keep the records of such activities and submit a report to the AQAR committee and IQAC up to 30 April of every year. It will be the responsibility of the organizer / Head, incharge concerned to submit the documented report of the activities to the Director, IQAC and Convener, AQAR committee.


**Agenda item no. 6:** To locate the various academic and theme based specific activities which shall be organized by concerning Cells / Sections.

**Resolution** The Cells / Sections themselves will locate such activities, then organize and further submit the reports to the AQAR committee and IQAC up to 30 April of every year.

The meeting ended with thanks to the chair.

  
(Dr. Chanshyam Sharma)  
Member Secretary

  
(Prof. N.K. Jaiman)  
Director

  
(Prof. Neelima Singh)  
Chairman